



EXCEL SCHOOL OF MUSIC
2018-2019 Handbook
A Ministry of Grace Fellowship

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PHILOSOPHY

The Excel School of Music purposes to provide quality music education and training in a Christian environment for children, youth, and adults. The program and curriculum is designed to maximize the student's musical potential with the goal of preparing each student to use their gifts to honor God and bless others.

LOCATION

All classes, music lessons, recitals, and programs will take place in the **Grace Fellowship/Berean Christian School** facilities. Any exception to this location must be approved by the Excel School of Music Director – Pastor Lorenzo Jackson.

LESSON TIMES

Lesson times are scheduled directly between the teacher and the student. **No lessons** will be scheduled during regularly scheduled church events and services.

TUITION

The tuition for Private Music Lessons is \$120.00 per month for (1) 30 minute lesson each week. The tuition for Group Music Lessons is \$100.00 per month for (1) 30 minute lesson each week.

One month's tuition is to be paid by a **check made payable to Grace Fellowship** and given to the teacher on the first lesson of each month. Tuition will remain the same for each month, regardless of how many lessons occur in that month. For example, while there are (4) Thursdays in most months, there may be (5) Thursdays in some months, and (3) in others (due to holidays).

Failure to pay for lessons in advance will result in a disruption of lessons being taught.

REGISTRATION

Students may register at any time during the year. A registration fee of \$35.00 per year is due at the time of registration. Please make the check payable to **Grace Fellowship**.

PARENTAL INVOLVEMENT

Excel School of Music teachers are committed to providing quality music education students. In order to ensure the success of every student, parental involvement is a necessary ingredient. Parents can help teachers by observing the following four guidelines:

1. Upon enrollment, parents and students are strongly urged to commit to lessons with the same teacher and with the same instrument for at least (1) full semester before making a change to or discontinuation of lessons.
2. Parents are asked to monitor the student's daily practice time at home and to keep the teacher informed of any problems or changes that may occur in the student's practice habits.
3. It is necessary that students have all of the necessary music and materials with them when they arrive for the weekly lesson time. If the student needs music or materials, parents should contact the teacher prior to the scheduled lesson time.
4. Parents may be invited to sit in on a lesson with their child at the discretion of the teacher.

FACULTY

The Excel School of Music teachers are selected on the basis of their Christian testimony in the community and their professional expertise, and are degreed in their area and/or have equivalent experience in performance. The number of teachers is based upon enrollment and need. All Excel School of Music teachers have submitted to and have passed a background check.

TEACHER REQUESTS

Students may request a teacher on the Application for Admission. The Director will contact the parent to match the student with a teacher. If possible, the student's request will be honored.

SCHEDULE

Lessons will begin the week of August 13, 2018 and end the week of May 20, 2019.

On the following holidays, NO LESSONS will be given:

September 3, 2018
January 21, 2019
February 18, 2019
April 19, 2019
April 22, 2019

In coordination with **Berean Christian School**, NO LESSONS will be given during the following weeks, unless prior arrangements are made with the teacher:

October 1-5, 2018
November 19-23, 2018
December 17, 2018 - January 2, 2019
March 11-15, 2019

MAKE-UP LESSONS

Both teacher and student are expected to be committed to the scheduled lesson time. If a teacher cancels a lesson, the teacher is expected to offer a make-up lesson at a time convenient to the student. If a student cancels a lesson, the teacher is not required to offer a make-up lesson, but may do so according to their availability. The student will not be refunded the cost of the lesson.

TARDINESS

It is very important that students be on-time for lessons. The lesson will begin and end at the scheduled time, even if a student is tardy.

SUMMER LESSONS

Summer lessons are a great way to continue a student's interest and progression. Teachers are permitted to offer lessons during the summer at the **Grace Fellowship/Berean Christian School** facilities. Lessons must be coordinated directly with the teacher.

RECITALS

A formal recital will take place in the Grace Fellowship **Worship Center Chapel** the following dates (subject to change):

December 11, 2018, at 6:00 p.m.

May 14 or 16, 2019, at 6:00 p.m.

Recitals afford each student the opportunity to perform in a public setting and to share their God-given gifts. Recitals also allow family and friends to see the student's musical progression. All students are expected to perform in the recital, but the final decision on the student's readiness to perform will be made by the teacher.

GETTING STARTED

1. Complete the Application for Admission.
2. Attach a \$35.00 registration check, *made payable to **Grace Fellowship***.
3. Turn in the Application for Admission and check to Business Office (Mrs. Mickie Lewis), located in the 300 building of Berean Christian School.
4. Parents will be contacted to begin the process of matching their student to a teacher. When a teacher and student are matched, the teacher will call the parent to establish the lesson time. All checks for lessons should be made payable to **Grace Fellowship**.

EXCEL SCHOOL OF MUSIC
APPLICATION FOR ADMISSION

Name _____ Grade _____ Date _____

Parent/ Guardian _____

Address _____

Email Address _____

Home Phone _____ Work/Cell _____

Instrument (voice, piano, etc.) _____ Years of experience _____

If you would like to request a specific teacher, please list the teacher's name below:

Student's School: _____

Student's Church (if applicable): _____

I have carefully read The Excel School of Music Handbook and agree to the policies of The Excel School of Music.

Signature of Parent: _____

Please return this form to the Grace Fellowship/Berean Christian School Business Office along with a check made payable to **Grace Fellowship** for \$35.00.

OFFICE USE ONLY: Registration fee paid _____ Yes _____ No